

## Michigamme Township Guide to Development

All applications can be found on our website at [www.michigametownship.com](http://www.michigametownship.com).

1. Check the zoning map to determine the district that you are working in.
2. Find the use in Section 305-315 of the zoning code. Is this use allowed in your district? If yes, go to the next question, if no jump to question 5, if maybe, call the zoning administrator.
3. Is the permit use permitted by right? If yes, go to the next question. If permitted as a conditional use go to question 6.
4. Submit a basic site plan with your permit. Information can be found in section VI of the zoning ordinance go to question 7.
5. Submit a Zoning Variance Application for explanation of process go to Section 1005 of the Zoning Ordinance. Also Section 902 C.
6. For a Conditional Use Permit process go to Section 702 of the Zoning Ordinance. This will require a public hearing, for explanation of process see section 902 (2G). If a Nonconforming use, see section 801 of the Zoning ordinance. If any questions, contact the Zoning Administrator.
7. See Article IV of the Zoning Ordinance. Does your use meet all of the requirements? If yes, wonderful. If no, can you adjust your plans to make it fit? If not, file a Zoning Variance application, information on process can be found in section 1005 and 1005.1 of the Zoning Ordinance. If there are any questions, contact the Zoning Administrator.

### Site Plan Review

See Article VI of Zoning Ordinance for the site plan review process.

For all Commercial Development, contact the Michigamme Township Zoning Administrator for assistance and guidance through the process.

The request for commercial development in the township is rare, because of this, any commercial development will be handled on a case by case basis. The requestor will work with the Zoning Administrator and the Planning Commission to navigate the process from conceptual plans to the completion of project.

Depending on the request, the departments and people involved would be the following:

1. Zoning Administrator
2. Planning Commission
3. Township Attorney
4. Marquette County Building Codes Department

Meets 3.1.1, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.2.1

5. Marquette County Road Commission
6. Michigan Department of Transportation
7. Michigamme DDA
8. Sewer System Operator
9. County Drain Commission
10. Fire Chief

Meets 3.1.1, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.2.1

## **Developmental Review Timeline**

Zoning Application Received



Review by Zoning Administrator (within 7 days)



Site Visit with Zoning Administrator scheduled (within 7 days)



If compliant with Zoning, permit issued and forwarded to Marquette County Building Codes Department within 2 days



If not compliant or question of compliance referred to Planning Commission to be taken up at the next monthly Planning Commission meeting



If requires a Conditional Use or Zoning Variance see Zoning Ordinance for process

## Process for Residential Zoning Permit

### **Website navigation for Building and Development in Michigamme Township**

[www.michigammetownship.com](http://www.michigammetownship.com)



Planning Commission

Forms found on this site:

- Michigamme Township Zoning Map
- Michigamme Township Planning Zoning Ordinance
- Zoning Compliance Permit
- Zoning Fee Schedule
- Conditional Use Permit Application
- Michigamme Township Petition For A Variance

Meets 3.1.1, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.2.1

✓ Submit Zoning Application with Site Map

✓ Zoning Administrator will schedule a site visit

✓ If compliant with zoning, Zoning Administrator can approve permits and will submit to the Marquette County Building Codes Department.

✓ All Building code compliance issues will be determined by the Marquette County Building Codes Department - Phone (906) 225-8180 - Fax (906) 225-8203.

✓ If not compliant or if there are any questions about compliance will be referred to Michigamme Township Planning Commission for their determination.

✓ If not determined to be compliant with the zoning ordinance can apply to the Zoning Board of Appeals for a zoning variance.

✓ If variance not granted can appeal to the courts for their determination.